

**CITY OF DELTONA, FLORIDA
BEAUTIFICATION ADVISORY BOARD
TUESDAY, NOVEMBER 30, 2010**

A regular meeting of the Beautification Advisory Board was held on Tuesday, November 30, 2010 in the Second Floor Conference Room, 2345 Providence Blvd.

1. CALL TO ORDER

The meeting was called to order at 6:30 by Chairman Willey

2. ROLL CALL:

Chairman	Barbara Willey	Present
Vice Chairman	Gretchen Venn	Excused
Board member	Al Manassa	Excused
Board member	Michael Richards	Present
Board member	Jason Bridgewater	Present
Board member	Valerie Knopfel	Present
Board member	Harold Wooten	Absent

Also present were: Glen Whitcomb, Public Works Director; Sondra Fernandez, Admin Assistant.

3. ADOPTION OF MINUTES:

Board member Bridgewater motioned to adopt the minutes with changes, of September 28, 2010 and was seconded by Board member Richards. All were in favor, none were opposed.

4. OLD BUSINESS:

A. Entrance Sign at Saxon Blvd: Chairman Willey asked if we had heard anything from the letter that was sent to the owner of the fence at the entrance sign on Saxon Blvd. Mr. Whitcomb stated that the letter was sent but no there has been no response. Another letter will be sent registered mail to make sure it was received. Board member Knopfel asked about when we will be planting the trees and plants. Mr. Whitcomb asked if the board could wait and discuss it in January.

B. Street Cleanup: A discussion was held on when and where the next street cleanup should be. It will be sometime in January and the street will be Normandy Blvd, from Providence Blvd towards Tivoli. Mr. Whitcomb will look at the area and let the board know what area looks the worst. It was decided to try for January 29th.

C. Quarterly Report: Chairman Willey stated that the quarterly report is due in January and a discussion was held on what should be put in the report. Street cleanup; the Lowe's workshop and plans for planting wildflower at the I-4 entrance/exit ramp and Saxon Blvd.

Board member Richards stated that he has been in contact with FDOT and was told that the wildflowers will be put out in the next coming weeks. Board member Knopfel asked where the wildflowers are going to put and expressed concerns that the area that looks the worst is not going to be covered. Chairman Willey stated that she will attending a Garden Club meeting and will ask for some wildflower seeds that can be put out in other areas.

D. Lowes Event: The Lowes event will be held on Saturday, December 11. It will start at 9:00 am and there will be discussions about how to care for holiday plants, and how to protect your outdoor plants from the cold. Board member Knopfel suggested letting residents know what to do with their trees after the holidays.

5. PUBLIC COMMENTS:

There was no public present.

6. BOARD MEMBER COMMENTS:

Board member Bridgewater stated he is glad we will have new members in January.

Board member Bridgewater reminded everyone that we will not be having a formal meeting in December.

7. ADJOURNMENT:

Board member Richards motioned to adjourn. Board member Bridgewater seconded the motion. As there was no further business the Board adjourned at 7:40 pm.

Approved this _____ day of _____, 2010.

ATTEST:

Barbara Willey, Chairman

Sondra Fernandez, Administrative Assistant